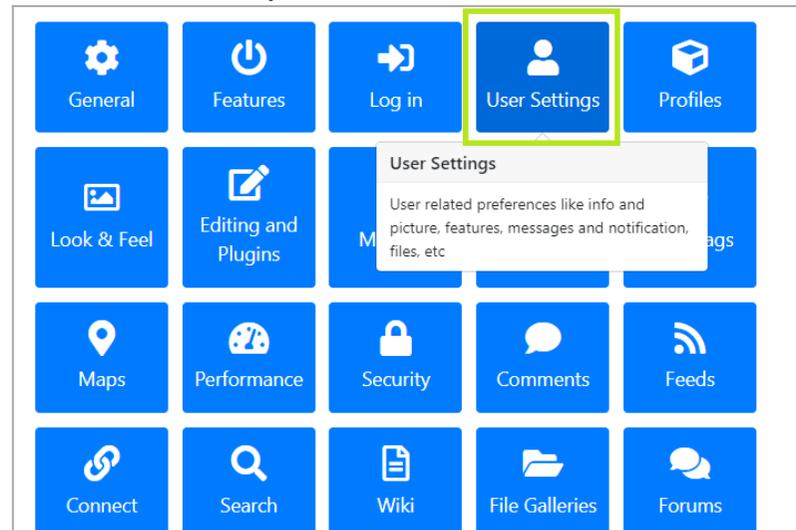# Enable personal informationÂ Pop-up

User information is made private by default to make it public, e.g. to display it when a user is mentioned there are a few steps to follow:

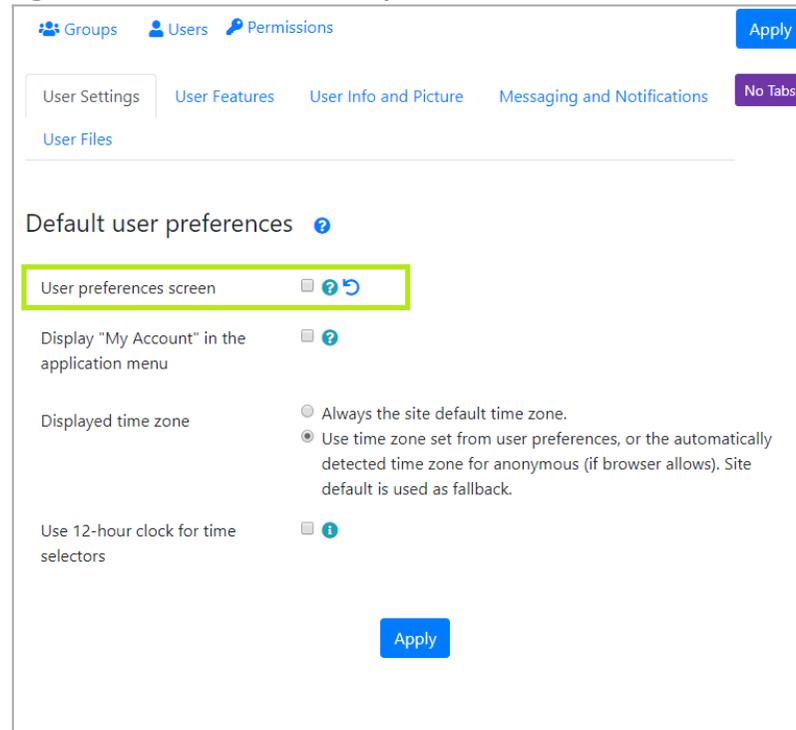## Step 1: Go to "UserÂ Settings"

Go to the control panel and select "User Settings".

Click to expand

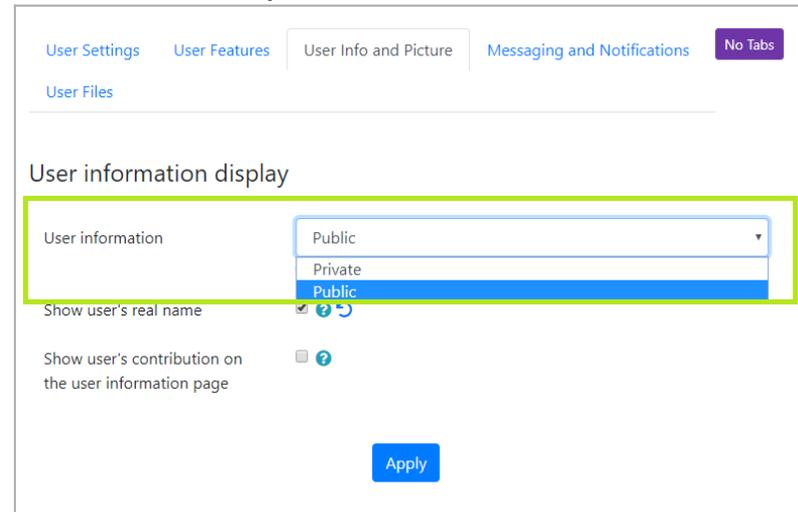# Step 2: Activate the preference "User preferencesÂ screen"

In the tab "User Settings" activate "User preferences screen" and apply the changes.

Click to expand

Step 3: Set"User Information" to public

In the tab "User Info and Picture" select public on "User Information" list and apply the changes.

Click to expand