

# Gallery Listings tab

Related Topics

## Overview

Use this tab to specify what information is displayed when users view and browse a [File Gallery](#).

- [File Gallery](#)

## To Access

From the [File Gallery Admin](#) page, click the **Gallery Listings** tab.

## Important:

- Changing the settings on this tab **does not** affect existing galleries --- the changes apply **only** to newly created galleries.
- To show the number of hits for each file, the [Stats](#) feature must be activated.

Option	Description	Default
Default view	☰ List   Browse   Page   Finder view	Finder view
Default sort field	☰ Creation Date   Name   Last modification date   Hits   Owner   Description   ID	Name
Default sort direction	☰ Descending   Ascending	Ascending
Show quota bar in the list page	☰ Never   Yes, display bar and detail text   Yes, display only bar   Yes, display only text	Yes, display only bar
Include a search form in file galleries		Enabled
Searchable file gallery content	Include the search form on the current gallery page just after "Find"	Disabled
Show thumbnail actions	Show the checkbox and wrench icon for file actions menu when not displaying details	Enabled
Maximum thumbnail size	Maximum width or height for image thumbnails	120 pixels
Maximum name length	Length to which to truncate file names in browse view.	40 characters
Maximum width of images	Default maximum width of images in galleries. 👉 0 for unlimited	0 pixels
Maximum height of images	Default maximum height of images in galleries. 👉 0 for unlimited	0 pixels
Maximum rows per page		10 rows
Display hits ratio to maximum	Display hits with a ratio of hits to maximum hits	Disabled
Display properties in the context menu		Enabled

Option	Description	Default
Display "Replace" in the context menu		Enabled
<a href="#">Allow action on multiple files or galleries</a>	Include "Remove" as an option for the checkbox action in file galleries	Enabled
Gallery icon	Enter the ID of any file in any gallery to be used as the icon for this gallery in browse view	None
Show explorer		Enabled
Show path		Enabled
Show slideshow		Disabled
Show OCR Status	☰ Hide   Show as a column   Show in popup box   Both	Hide
ID	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Type	☰ Hide   Show as a column   Show in popup box   Both	Show as a column
Name	☰ Name-filename   Name only   Filename only	Name only
Size	☰ Hide   Show as a column   Show in popup box   Both	Show as a column
Created / Uploaded	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Last modified	☰ Hide   Show as a column   Show in popup box   Both	Show as a column
Uploaded by	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Creator	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Last modified by	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Comment	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Files	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Hits	☰ Hide   Show as a column   Show in popup box   Both	Show in popup box
Last download	☰ Hide   Show as a column   Show in popup box   Both	Hide
Locked by	☰ Hide   Show as a column   Show in popup box   Both   Show icon in column	Both
<a href="#">Backlinks</a>	Present a list of pages that link to the current page. ☰ Hide   Show as a column   Show in popup box   Both	Hide
Delete after	☰ Hide   Show as a column	Hide
Share	☰ Hide   Show as a column   Show in popup box   Both	Hide
Source	☰ Hide   Show as a column   Show in popup box   Both	Hide

